



BROWNSBURG EDUCATION FOUNDATION

F.L. O'Neal Administration Building
310 South Stadium Drive
Brownsburg, IN 46112

AGENDA July 18, 2022 7:00 p.m.

To encourage and support creativity, innovation and excellence that will enhance the educational community of the Brownsburg Community School Corporation.

- I. **WELCOME** – Brian Petraits
 - A. Introductions

- II. **MISSION MOMENTS**
 - A. 2022 Student Scholarships
How are scholarship recipients chosen? – Rona Howenstine
 - B. Fast Track on July 23rd from 8-11am – Brian Petraits
 - C. BEF Success Stories

- III. **APPROVAL OF MINUTES** – Melanie Harris
Board Meeting Minutes – May 2, 2022

- IV. **FINANCIAL REPORT** – Alicia Smith

- V. **SNAPP CHAT** – Dr. Jim Snapp

- VI. **DIRECTOR'S REPORT** – Rene Behrend

- VII. **COMMITTEE REPORTS** (attached)
 - A. Golf Outing
 - B. Designer Purse Bingo
 - C. Surplus Sale

- VIII. **OLD BUSINESS**
 - A. Gala options – Jamie Hall
 - B. Technology audit – Brian Petraits

- IX. **NEW BUSINESS**
 - A. Review of BOARD ONLY page on website
 - B. Review and signing of board paperwork
 - B. 2022-2023 BEF calendar of events
 - C. Committee sign-ups
 - a. Please sign up for one or two committees
 - b. Committee Chairs listed below

- X. **CURRENT SIGN-UPS**
 - Opening Day Staff Breakfast – July 26, 2022 (text, email, or speak w/Rene)
 - Designer Purse Bingo – August 16, 2022 (online)
 - Surplus Sale – September 16 & 17, 2022 (online)



XI. FUTURE MEETING DATES

September 19, 2022, 6 pm
November 21, 2022, 6 pm
January 17, 2023 (3rd Tuesday), 6 pm
February 21, 2023 (3rd Tuesday), 6 pm
May 15, 2023, 6 pm

XII. ADJOURNMENT

Key Dates:

Opening Day Staff Breakfast – July 26, 2022
Designer Purse Bingo – August 16, 2022
Surplus Sale – September 17, 2022
Gala – March 10, 2023
Golf Outing – June 9, 2023

2022 – 2023 Committee Chairs

**Gala – Jamie Hall*
**Golf Outing – Kris Grant*
Purse Bingo – Alicia Smith and Melissa Middleton
**Special Promotions – Lindsey Catellier (apples) and XXXX (bricks)*
Surplus Sale – Rosemary Isaacs-Anderson
Alumni Hall of Fame Committee – Melanie Harris
Finance – Kevin Hall
**Grants – Paul Shaffer*
**Scholarships – Rona Howenstine*

***Co-chairs are needed for committees with asterisks**

Director's Report
July 18, 2022

Professional Development

DATE	EVENT	SPONSORED BY	COST	PAID FOR BY
5/12/2022	INAPEF Board Meeting	INAPEF	\$0	n/a

Community Outreach

DATE	EVENT
5/12/2022	Hendricks County ICON Cover Party - attend
5/26/2022	AM Connect - attend
6/23/2022	AM Connect - attend

2022 Sponsorship

- \$153,200 committed for 2022 so far (\$145,815 was our sponsorship total for 2021) Increases from Stifel, Weichert, Green Street Cleaners, Hendricks Power Cooperative, Ice Miller

YEAR	FALCONE CHECK	DUKE ENERGY	OTHER PARTNERS	TOTAL
2022	\$20,000	\$10,000	\$123,200	\$153,200
2021	\$23,000	\$3,000	\$119,815	\$145,815
2020	\$56,210	\$25,000	\$120,000	\$201,310
2019	\$25,000	\$4,285	\$134,049	\$163,334
2018	\$20,000	\$600	\$134,852	\$155,452

- Continuing to follow-up with potential business sponsors and follow-up with 2022 sponsors who have not yet responded
- **Also looking for FOUR more Table Partners (\$600) for Purse Bingo by Friday 7/22. Any connections or sponsor leads would be appreciated.**

School Visits

- I spoke at all schools during staff meetings during the month of May. Goals of speaking were: to personally thank all employees for their participation in payroll deduction and ask those who are not involved to thoughtfully consider this, share information about the InCredible grant application which is due 8/15, and to encourage staff to promote BEF to parents and families when they are doing something that BEF has funded.

Donor Software

- We are now fully using the Bloomerang donor management system which includes formatting of all printed letters and electronic communication (newsletters, event announcements). The transition to online sales (apples, bricks, events) is a little bumpy, and is still in process, but other aspects of the new system are great. Electronic copies of letters generated are automatically saved in the system and copies of checks or other documentation can also be attached, so there will be much less paper needed to be kept in the office. 😊

Committees

- Working with finance committee to write endowment spending policy so we are prepared for end of 2022

- Need to talk about forming alumni engagement and volunteer task forces at some point in the near future

Log Cabin Camp

- Took place June 13th – 16th (Monday – Thursday) from 9am- 4pm.
- Camp was a HUGE success! We need to talk through some details in proceeding for the future, but there is a lot of potential to utilize the cabin property this way. This year was a good test to see if camp was feasible and there was interest in attending.
- 2022 Financials:

INCOME	
18 students @ \$100 each	\$800.00
TOTAL INCOME	\$1,800.00
EXPENSES	
2 teachers @ \$500 each	\$1,000.00
Consumable supplies	\$300.00
2022 INCOME	\$500.00
Reusable supplies	\$200.00
NET INCOME	\$300.00

**BEF Committee Reports
July 18, 2022 Board Meeting**

Golf Outing Committee
Purse Bingo Committee
Surplus Sale Committee

Golf Outing Committee

Submitted by Kris Grant

The BEF golf outing continued to be a great success in 2022. The committee would like to thank all board volunteers and BCSC staff for the time and effort they put into the event at West Chase on June 10. From a financial standpoint, it was our highest grossing golf outing ever; and amounted to fundraising for BEF of over \$32,000. The weather definitely cooperated as it was a beautiful day on the course with high spirited golfers. As always, if you would like to be more involved with the 2023 outing, please let Rene know as we would welcome additional volunteers and any new ideas. No prior golf experience is necessary!

Purse Bingo Committee

Submitted by Angela Falcone and Tammy Hession

The Purse Bingo Committee is working on retaining mystery gifts and sponsorships at this time. All purses have been purchased and American Legion has been secured. We've also retained one of our food trucks still working on the second one. Any questions, reach out and let us know.

Surplus Sale Committee

Rosemary Isaacs-Anderson, former BEF board member, will continue to chair this event in 2022. Set-up will be from 4-6pm on Friday, September 16th and the sale will be from 8-10am on Saturday, September 17th. We do not have a list of items that will be available yet this year, but do know there are several console pianos. We will also advertise these larger items on social media in order to get the largest possible audience interested in purchasing them.